**Anh B. Tran**

Saint John’s University, PO Box 1532, Collegeville, MN, 56321 – abtran@csbsju.edu – 320-223-1538

**Education**: **Bachelor of Arts** Expected Graduation: May 2019

Saint John’s University, Collegeville, MN

 Major: Computer Science Minor: Japanese GPA: 3.78/4.0

 Scholarships: International Student’s scholarship

 Honors: Dean’s List

**Related Experience:**

**Office Assistance**  November, 2015-Present

*Student Activities and Leadership Development, College of St. Benedict*

* Update office website and Intranet including new events, and clubs’ information.
* Organize events: Senior Events, Christmas at Saint Benedict, and Little Sibs weekend.
* Create newsletter to highlight events of the months.
* Assisted students, parents and other department effectively with questions involving clubs on campuses, upcoming events and equipment reservation through phone calls and emails.

**Mission trip Organizer** June, 2016 to July, 2016

*Thailand*

* Tutored children in a poor area in Thailand.
* Created games and fun shows for children in poor area.

**Club Secretary**  March, 2016-Present

*E-sports club, College of St. Benedict/St John’s University*

* Found the E-sports club.
* Coordinate events such as: Pokémon Go’s week, League of Legends tournaments, and social gatherings.
* Design and develop appealing posters that effectively marketing the events.
* Administer and advise other executive members in the club about hosting and promoting events.

**Graphic Designer** April, 2016-Present

*ViewIn, College of St. Benedict/St John’s University*

* Design appealing posters for clients.
* Lead Photoshop’s training events.

**Bus Core** May, 2016-Present

*Students Today Leaders Forever, College of St Benedict/ St John’s University*

* Work as part of the team to organize mission trip, including create the route for the trip, contacting the town for place to stay and communicating with the community for services, for the Spring Break.
* Facilitate students on the trip with games, activities to advocate their leadership’s skills.

**Computer Skills**: Microsoft Office, Adobe Photoshop, Ingeniux, Java code, VBA on Excel.

**Activities/Interests:**

* STLF mission trip.
* Weekly volunteer with campus ministry.
* Japanese’s Corner.